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1. The first step in the process of determining the best  
method of solving a problem is to define the problem.  
The problem must be clearly defined so that it can be  
understood by all concerned.

2. Once the problem has been clearly defined, the next  
step is to identify the available resources. This includes  
time, money, personnel, equipment, and materials.

3. After identifying the available resources, the next  
step is to develop a plan of action. This plan should  
be based on the available resources and the requirements  
of the problem.

4. Once a plan of action has been developed, the next  
step is to implement the plan. This involves carrying  
out the actions outlined in the plan, making any  
necessary adjustments as required.